



## City of Greenfield

Community Development Department – Building Division  
599 El Camino Real, Greenfield, CA 93927  
Tel: (831) 304-0333 | Fax: (831) 674-3149  
[www.ci.greenfield.ca.us](http://www.ci.greenfield.ca.us)

---

### AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

#### Instructions:

1. The Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.
2. A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.
3. Submit this document with owner's signature verification document to the City of Greenfield Community Development Department.

To Whom It May Concern:

I am the owner of the property at \_\_\_\_\_  
\_\_\_\_\_ (street address). The following work will be performed at that address: \_\_\_\_\_  
\_\_\_\_\_ (description of project)

I authorize \_\_\_\_\_ (agent name) to act as my agent to obtain  
necessary permits for the work described above.

Furthermore, I agree to defend, indemnify and hold the City of Greenfield, its elected officials, officers, directors, employees, agent and volunteers harmless from and against any and all loss, liability or damages, including reasonable attorneys' fees and/or court costs, arising out of the performance of this contract, except for the sole negligence of the City of Greenfield, its elected officials, officers, directors, employees, agents and volunteers.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Printed Name